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> DANIEL J. PIEDRA Executive Director

KATHY DENWORTH
Office Administrator

July 11, 2018

## By email: publicrecords@seattleschools.org

Ms. Roxane O'Connor Public Records Officer Seattle Public Schools 4100 39th Ave. S. Seattle, WA98118

## **Re:** Public Records Request

Dear Ms. O'Connor or To Whomever It May Concern:

Under the Washington Public Records Act (Act), §42.56 et seq., I am requesting electronic copies of all records from Seattle Public Schools (SPS) containing the following information:

 Email communications to or from any past or present SPS employee or representative and the Council on American-Islamic Relations (CAIR), including CAIR's Washington chapter (CAIR-WA), its officials and representatives since January 1, 2018.

Searchable CAIR-WA officials include:

- o Jasmin Samy, Interim Executive Director, Civil Rights Director
- Sarah Stuteville, Media & Outreach Director
- o Jim Maher, Civil Rights
- McKenna Lux, Civil Rights Assistant Director
- Yodit Gaim, Office Manager
- o Amanda Misasi, Civil Rights Attorney
- Jessica Schreindl, Communications Coordinator
- Emails to or from any past or present SPS employee or representative about CAIR-WA presentations at SPS facilities, including Garfield High School in May 2018, since January 1, 2018.
- Emails to or from any past or present SPS employee or representative about future SPS activities involving or potentially involving CAIR-WA since May 1, 2018.

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- Emails to or from any past or present SPS employee or representative containing the following searchable terms "Islamophobia", "Ramadan," "CAIR," "Muslim," and "Islam" since January 1, 2018
- Emails to or from any past or present SPS employee or representative about the bullying of Muslim students since January 1, 2018

I understand that some of these requests may produce overlapping results. You need not produce duplicates. If there are any fees for searching, please let me know if the cost will exceed \$100. I would like, however, to request a waiver of all fees because the requested information is in the public interest of understanding government compliance with state and federal law.

Under the Act, you have five business days to respond to this request. If you cannot provide the requested records within five days, please provide a reasonable estimate of how long it will take to respond. If you deny all or part of this request, please explain in writing the reasons for the denial along with any specific exemption or other law you rely on.

We understand that responding to records requests can be burdensome. So, if a request is not clear, please feel free to ask for clarification. We will gladly help minimize any burden on you.

Please email all responsive records in PDF format to <u>dpiedra@fcdflegal.org</u>. If another way is more convenient for you, please let me know.

Sincerely,

Daniel J. Piedra, J.D. Executive Director

Freedom of Conscience Defense Fund